

**PATIENT INFORMATION**

*(Please Print)*

Today's Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Name \_\_\_\_\_  
Last First M.I.

Mailing Address \_\_\_\_\_  
City State Zip

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ SS# \_\_\_\_\_  
Area Code Area Code

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Age \_\_\_\_\_ Sex \_\_\_\_\_ Marital Status \_\_\_\_\_

**PARENT OR RESPONSIBLE PARTY *(if different from patient)***

Name \_\_\_\_\_  
Last First M.I.

Address \_\_\_\_\_  
City State Zip

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ SS# \_\_\_\_\_  
Area Code Area Code

Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_ Sex \_\_\_\_\_

**INSURANCE INFORMATION *(Please present insurance card at time of check in.)***

<b>Primary</b> Insurance Name _____	<b>Secondary</b> Insurance Name _____
Ins. Address _____	Ins. Address _____
Name of Insured _____	Name of Insured _____
Insured's ID# _____	Insured's ID# _____
Group# _____	Group# _____
Employer Name _____	Employer Name _____
Employer Address _____	Employer Address _____
Employer Phone _____ <small>Area Code</small>	Employer Phone _____ <small>Area Code</small>
Relationship of patient to the Insured _____	Relationship of patient to the Insured _____

Other family members that are patients \_\_\_\_\_

Pharmacy of choice \_\_\_\_\_ Phone \_\_\_\_\_

In case of Emergency, who should be notified? \_\_\_\_\_ Phone \_\_\_\_\_

Referred by: \_\_\_\_\_

Primary Care Physician \_\_\_\_\_

I authorize the release of medical information to my primary care or referring physician, to consultants if needed and as necessary to process insurance claims, insurance applications and prescriptions. I also authorize payment of medical benefits to the physician.

Patient or Responsible Party Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

In order to establish optimal relations with our patients and avoid misunderstanding and confusion regarding our payment policies, our staff is trained to consistently inform you of the financial payment policies of this office. Payment is required for all services at the time they are rendered unless you are in a prepaid plan in which we participate. For those patients, applicable copayments and deductibles will be collected. We accept payment in the form of cash, check, or credit card. In the event of hospitalization or major procedures, our office may file with the appropriate insurance. However, before such claims are filed, coverage will be preverified and you will be asked to pay any unmet deductible, non-covered services and copayments. In the event that your account must be turned over to collections, a \$10.00 collection fee will be added to your account. Your signature below signifies your understanding and willingness to comply with this policy.

Patient or Responsible Party Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**Copy of insurance card (both sides) attached.**       Updated By: \_\_\_\_\_